

# Shop UMEI Tuition Credit Incentive Program

## Purpose:

- to earn revenue for the general operating needs of the school
- to help families earn revenue for tuition costs

## Who can sign up:

- current and future UMEI students and their families

## How it works:

- UMEI buys gift cards at a 5% discount and sells them to members
- members sell these gift cards to relatives/friends/neighbours at full value
- 50% of the discount is passed on to a family in the form of a tuition credit, and 50% continues to go to the school's general operating account.

*As always, dollar for dollar value is received when purchasing from SHOP UMEI. The actual donation is being made by the store.*

## How to become a member:

- Registration forms are available online and at the school office

*For families who sign up, there is absolutely no downside; there are no minimum or maximum sales requirements, and no obligation at any time to continue with the programme.*

## Available gift cards:

- Metro - \$100 & \$50
- Sobeyes (Price Chopper) - \$50
- Loblaws (Superstore, No Frills, Zehrs) - \$100 & \$50
- Tim Hortons - \$50 & \$20 & \$10

*Even more tuition credits can be earned by purchasing gas at Superstore.*

## Where do I buy cards:

- Giftcards can be purchased thru the UMEI office and at UMEI board lunches

**UMEI Christian High School  
Tuition Reduction Incentive Program**

**SHOP UMEI REGISTRATION**

1. Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First)

Address: \_\_\_\_\_ ON \_\_\_\_\_  
Street City Postal Code

\_\_\_\_\_ ON \_\_\_\_\_  
Home Phone # Email

2. Please keep 100% of the earnings on my purchases in the General Operating Account.

\_\_\_\_\_ Yes (proceed to #4) \_\_\_\_\_ No (proceed to #3)

3. 50% of the earnings on the SHOP UMEI Gift Cards you purchase can be designated to your tuition. Please choose ONE of the following options.

\_\_\_\_\_ Your Family: Tuition Reduction Credit for the 2009/2010 school year.

\_\_\_\_\_ Other Family: Tuition Reduction Credit for the 2009/2010 school year.  
Please specify the other family's name; \_\_\_\_\_

\_\_\_\_\_ Future Enrollment Tuition Plan. Projected date of enrollment \_\_\_\_\_

4. Choose one of the following methods to obtain your SHOP UMEI order:

\_\_\_\_\_ Held in School Office.

\_\_\_\_\_ Sent Home with Student. (You must complete the disclaimer in #5 below)

5. Only complete this section if SHOP UMEI orders are being sent home with Student. SHOP UMEI orders will not be sent home with the student unless this section is complete.

**Disclaimer**

**I authorize the release of my SHOP UMEI cards to the student indicated below. I will not hold UMEI responsible for any lost or misplaced cards in the possession of the named student(s) below. The student will be required to sign for the order when received.**

**Student Name** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_

6. I have read, understand, and will abide by the policies of SHOP UMEI. See policies.

Signature: \_\_\_\_\_

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**SHOP UMEI INFORMATION**

**WHAT IS SHOP UMEI TUITION INCENTIVE ALL ABOUT?**

SHOP UMEI is an exciting opportunity to raise significant funds for the school. It is a fundraising program that works while you shop. It harnesses the buying power of the school supporters to raise funds effortlessly. Everyday purchases can generate earnings for the school.

**PURPOSE**

The main purpose of SHOP UMEI is to raise revenue for the annual needs of the general operating account.

**HOW THE PROGRAM WORKS**

Bulk quantities of gift cards are purchased at a discount. The cards are then sold to participating families at face value, with 50% of this discount passed on to the general operating account and 50% towards a family in the form of a tuition credit.

The tuition credit offered is an incentive to participate. If the incentive is not required, families may donate their earnings to the school.

**WHO CAN PARTICIPATE?**

Participation is open to families of current and future students of UMEI.

**A little effort by many will have great results!!!**

Participation is important! We need as many participants as possible in order for this to be successful. It requires very little effort and benefits the school tremendously. So.....Why not participate.....

**WHERE SHOULD YOU SHOP?**

Gift cards are available at **Metro**, which includes A&P, Dominion, **Sobeys**, which includes Price Choppers **and at Loblaw Company** stores which includes Superstore, NoFrills, and Zehrs and at **Tim Hortons**. (Check the back of the gift cards for a complete list of stores available) Remember, you can also purchase your gas at the Superstore using gift cards.

Metro gift cards are valid in Ontario only.

Price Chopper gift cards and Superstore gift cards are valid in Ontario, Manitoba, Saskatchewan, Alberta and British Columbia.

**HOW DO THE GIFT CARDS WORK?**

Gift cards are barcoded. They are used similar to a debit card with a declining balance. If you do not spend the full face value of the card, you keep the card with the remaining balance on it and may use it on your next purchase.

## **WHEN & WHERE TO PURCHASE GIFT CARDS**

Simply choose one of the methods below that work best for you.

1. Instant

Open at the school Monday thru Friday, 8:00 am – 4:00 pm. Come in, purchase and receive the gift cards immediately.

2. Student

Send the order to the school with your student. Order will be sent home with student or held in the office for pickup, depending on how your account is setup.

3. Email/Fax

Email your order to UMEI at [umei@mnsi.net](mailto:umei@mnsi.net) and pick up your order any day during school hours. Payment is required when picking up the order.

Fax your order to UMEI at [519-326-0278](tel:519-326-0278) and pick up your order any day during school hours. Payment is required when picking up the order.

Gift cards purchases that are designated for the tuition incentive program must be ordered through the UMEI school office and not through our other SHOP UMEI locations.

SHOP UMEI will still be available at JJ Tires, SawatzkyBalzer, MSCU, and the Heritage Centre for your convenience. Purchases at these locations cannot be designated towards the tuition incentive program

## **QUESTIONS**

Email any questions to [umei@mnsi.net](mailto:umei@mnsi.net).

**UMEI Christian High School  
Tuition Reduction Incentive Program**

**SHOP UMEI POLICIES  
Effective December 1, 2008**

**1. TAX RECEIPTS**

You receive dollar for dollar value when purchasing from SHOP UMEI. Therefore tax receipts are not applicable. The actual donation is being made by the store.

**2. ACCOUNT NUMBER**

Each participating family will be assigned an account number. This account will be used for your name, address, purchases and percentages earned for tuition credits or your choice of account. Account information will be sent to you periodically. Any discrepancy in the account information must be brought to the attention of the SHOP UMEI coordinator within 30 days of the information date.

**3. FISCAL YEAR**

The SHOP UMEI fiscal year will run from September to August. Any tuition credits earned in your account in this fiscal year will be applied to the following school year. Notice of the amount of your tuition credit will be included with your tuition statement.

**4. FUTURE FAMILIES**

Families planning for the future education of their children at UMEI can also earn tuition credit. UMEI will hold the amount of tuition credits earned until enrollment in the school. *Tuition Credits in SHOP UMEI does not guarantee placement of the child when it is time for enrollment. Normal admissions procedures and policies will still be followed.*

Future families who do not participate in SHOP UMEI for two years will be considered inactive and will be contacted as to their intentions. If no written reply is received within 60 days of contact, their earnings will be transferred to the general operating account.

**5. TUITION CREDITS HAVE NO CASH VALUE**

- a) At no time will any cash be paid out. Refunds and/or gift cards will not be issued for unused tuition credits.
  - i) If a family does not have a student returning the following school year, any tuition credits in the account will remain with UMEI.
  - ii) If a child(ren) leaves UMEI for any reason, any tuition credits in the account will remain with UMEI.
- b) If the school office receives written notice by June 1 in the current school year for reasons only as stated under 5a) above, the tuition credits held in the affected account can be:
  - i) Credited to the family's outstanding tuition balance
  - ii) Transferred to another family's tuition

Otherwise the tuition credit held in the affected account will be transferred to the general operating account.

**6. LOST CARDS**

Gift cards are just like cash. UMEI is not responsible for gift cards that are lost, stolen or misplaced once in your possession. This includes when the student or other designated person has possession. ALL gift card preorders require a signature upon receipt whether picked up or via student.

Note: Registration forms must be completed with a signed disclaimer before SHOP UMEI orders can be sent home with a student or other designated person. SHOP UMEI keeps registration forms on file.

#### **7. EXPIRED GIFT CARDS**

Gift cards may have an expiry date on them. Metro gift cards and Superstore gift cards will expire two years after activation. Price Chopper has no expiration date. See the back of the gift cards for specific expiry information. UMEI is not responsible for expired gift cards not used before the expiry date.

#### **8. N.S.F.**

There will be a \$10.00 fee for cheques returned for insufficient funds. No new orders will be processed on this family account until the account is current. After two N.S.F. cheques have been tendered to your SHOP UMEI account, cash only will be accepted on your account. No further personal cheques will be accepted on your account for the purchases of gift cards.

#### **9. ACCURACY**

If the cheque received is not cashable due to an incorrect date/year or cheque figures do not balance, you will be notified and asked for a replacement cheque. If your cheque is short from the total on your order form, you will be notified and asked for an additional cheque for the difference. Please make sure your order form adds up correctly and your cheque is correct.

#### **10. SUBSTITUTIONS**

Sometimes the denominations ordered will be substituted for a different denomination of the same store due to a shortage of the denomination requested. SHOP UMEI will never substitute your request with another store.

**SHOP UMEI ORDER FORM**

Email: [umei@mnsi.net](mailto:umei@mnsi.net)


Phone: 519-326-7448


Fax: 519-326-0278


**Family #** \_\_\_\_\_


**Family Name** \_\_\_\_\_

**Date** \_\_\_\_\_ **Amt** \_\_\_\_\_ **Cheque**  **Cash**

	_____ X \$50 = _____
	_____ X \$100 = _____

	_____ X \$50 = _____
	_____ X \$100 = _____

	_____ X \$50 = _____
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_____ X \$10 = _____	
_____ X \$20 = _____	
_____ X \$50 = _____	

**Family #** \_\_\_\_\_

**Family Name** \_\_\_\_\_

**Date** \_\_\_\_\_

